

Minutes for the 2016 METREX General Assembly (GA) Meeting in Municipality of Sofia.

Arrangements

Date Tuesday 13 September 2016
Time 16.30 - 18.00
Location Ramada Hotel, Sofia.

Papers The papers for the General Assembly can be downloaded from the METREX website at www.eurometrex.org under the METREX Meetings button, General Assembly, Sofia 2016.

Agenda Notes

1 Apologies and representation

The METREX membership comprises forty-two voting Members. The General Assembly (GA) requires a Quorum of 50% of Members or their representatives.

14 Members were represented at the Sofia GA (see Appendix 1). This did not give the necessary quorum of 21 Members.

2 Welcome and Introduction

The President welcomed colleagues to the Sofia GA and formally introduced Henk Bouwman as the Secretary General of METREX.

3 Election of the new Managing Committee to office and directions for 2017/2018

3.1 The President introduced the newly elected Managing Committee (MC). The nominations matched the available vacancies, and all MC Members were formally elected by Electronic General Assembly (eGA) held from 27 June to 16 August 2016.

President	Nicola Schelling
Vice Presidents	Irma Karjalainen Kurt Mittringer
MC	Jessica Andersson. Ewa Balanicka Douglas Gordon Juliane Kürschner Adriana May Thierry Petit Reinhard Wölpert

3.2 The Secretary General presented his initial paper on the development of a new business strategy for METREX which will aim to steer the organisation over the next 5-10 years.

METREX was able to survive the economic downturn, however, with many other networks active in Europe there is a need to reframe the way we think and work as an organisation.

A discussion was held over the future priorities for METREX, the variety of members within the network and their different needs. It was recognised that although METREX does not have the resources to be represented everywhere, it must demonstrate value to its members.

The SG emphasised that the business strategy, to be developed over the autumn, will be influenced by input from the membership as a whole.

The SG will arrange visits with members over the autumn and will produce a draft business strategy for circulation. The final draft will be presented to the membership for consideration at the Stockholm Conference in the spring of 2017.

4 Consideration and approval of a Programme of Activities for 2017/2018

The Secretary General presented the Programme of Activities as set out in Appendix 2. The SG explained that this represented the business as usual approach for METREX and that the development of the METREX Business Strategy would impact on the activities of the network in the upcoming two years.

All GA members in attendance approved the METREX Programme of Activities for 2017/2018.

An eGA vote will be issued to all members that did not attend the meeting to ensure a quorum is achieved.

5 METREX Budget for 2017/2018

The Secretary General presented the Budget for 2017/2018, which was approved at the Rotterdam Den Haag Meeting of the MC. (see Appendix 3).

The SG indicated that this represented a budget for the business as usual approach for METREX and is similar to that of 2015/2016. The METREX business strategy, as mentioned in Agenda Item 4, will have implications for the 2017/2018 budget.

All GA members in attendance approved the 2017/2018 budget with the understanding that changes may be made due to the development of the METREX business strategy.

An eGA vote will be issued to all members that did not attend the meeting to ensure a quorum is achieved.

6 Conferences

2017 and 2018 Conferences

- The Spring Conference on the theme of 'Planning for Social Cohesion' will be held in Stockholm on the 31 May - 2 June 2017.
- The Autumn 2017 Conference on the theme of 'Living in the Future Metropolis' will take place in Helsinki during September or October 2017. Dates to be confirmed.

The SG invited any members who are interested in hosting a Conference in 2018 to contact the METREX Secretariat.

7 Report back by the Bernd Steinacher Fellow 2015/2016

The President reported that the METREX fellow Nicole Kirchberger, was unable to travel at this time. She will give a presentation of her activities at the next meeting to be held in Stockholm in the Spring of 2017.

8 Presentation of the Bernd Steinacher Fellow 2017/2018

It was reported that only one applicant had been received for the Bernd Steinacher Fellowship for 2017/2018.

It was agreed that the application process would remain open until 30th October 2017 and that members should actively approach candidates to apply for the 2017/2018 Fellowship.

Appendix 1

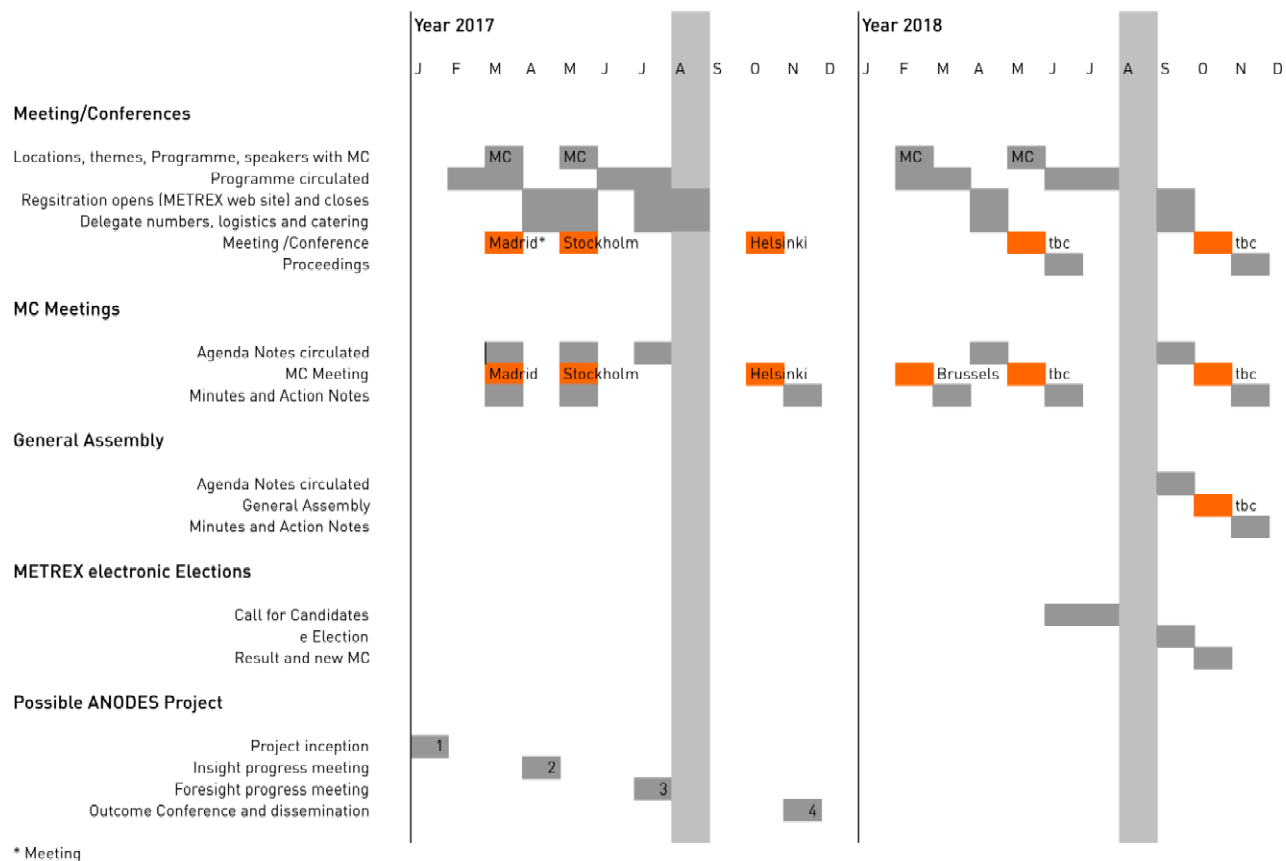
METREX Members represented at the Sofia GA

Metropolitan area	Member
1 Amsterdam	Stad Amsterdam
2 Athens	Oranisation of Athens
3 Barcelona	Prefecture of Catalunya
4 Berlin	Joint Spatial Planning Department of Berlin and Brandenburg
5 Bilbao	Gobierno del Pais-Vasco
6 Bologna	Regione Emilia-Romagna
7 Bucharest	Municipality of Bucarest (UMPCB)
8 Frankfurt	Regionalverband FrankfurtRheinMain
9 Glasgow	Glasgow and the Clyde Valley Strategic Development and Planning Authority
10 Gothenburg	Gothenburg Association of Local Authorities
11 Hamburg	Hamburg Metropolitan Region
12 Helsinki	HSY Uusimaa Regional Council
13 Köln/Bonn	Metropolregion Köln/Bonn
14 Lisboa	Area Metropolitana de Lisboa
15 Marseille	agAM
16 Milano	Regione Lombardia
17 Mitteldeutschland	Metropolregion Mitteldeutschland
18 Napoli	Provincia di Napoli
19 Nürnberg	Verien die Region Nürnberg
20 Oradea	Oradea Metropolitan Area Association
21 Oslo	Oslo City/Askerhus
22 Ile-de-France	IAU-Idf
23 Porto	Area Metropolitana do Porto
24 Rhein-Neckar	Verband Region Rhein-Neckar
25 Riga	City of Riga Council
26 Rotterdam/den Haag Metropolitan Area	Rotterdam City Council Municipality of The Hague
27 Sofia	Municiplaity of Sofia
28 Stockholm	Stockholm County Council
29 Stuttgart	Verband Region Stuttgart
30 Szczecin	Municipality of Szczecin
31 Region of West Pomerania	Region of West Pomerania
32 San Sebastian	Diputación Foral de Gipuzkoa
33 Thessaloniki	Organisation of Thessaloniki
34 Torino	Provincia di Torino
35 Veneto	Regione del Veneto
36 Vilnius	Vilnius City Municipal Government
37 Mazovia Regional Council	Mazovia Regional Council
38 Wien	Stadt Wien
39 Wroclaw	Municipality of Wroclaw
40 Region of Lower Silesia	Region of Lower Silesia
41 Zagreb	City of Zagreb
42 Zurich	RZU

Appendix 2

Provisionally Approved METREX Programme for 2017/2018

METREX Programme 2017-2018



Appendix 3

Provisionally Approved METREX Budget for 2017/2018

	€	€
Income		193.500
Subscriptions (35 from 52 paying Members)	193.500 [100%]	
Multiple subscription	2 @ € 9.000	
Single subscriptions	21 @ € 7.000	
Shared subscriptions	4 @ € 4.500	
Shared subscriptions	3 @ € 3.000	
Single subscription	8 @ € 2.100	
Interest received	0	
Expenditure		-177.500
Service Provider costs (Provisional sums)	127.000 (66%)	
1. Secretary General		
83 days @ €600:	50.000	
2. Communications and management		
60 days @ €500:	30.000	
3. Projects (networking) and productions (graphics)		
60 days @ €500:	30.000	
4. Interpretation and translation	10.000	
Meetings/Conferences		
1 @ 2 @ 2.5 days @ €500: € 3.500		
Document translations		
(€130/1000 words): € 5.000*		
Other interpretation/translation: € 1.500		
5. Accountancy	7.000	
Mid/end year Financial Statements		
(Profit/Loss and Income/Expenditure)		
Annual Tax Return Schedule of Service Providers		
Accounting records		
14 days @ € 500		
Expenses costs (Provisional sums)	50.500 (26%)	
6. Travel, accommodation and subsistence	20.500	
Annual Meeting/Conference 3 @ 2 @ 1000: € 6.000		
MC meetings 3 @ 2 @ €750: € 4.500		
Other: € 10.000**		
7. Printing, promotion and exhibitions	15,000	
8. Postage, telephone and office supplies	5,000	
9. Miscellaneous expenses	10,000	
Dekeyser Tax Return fee: € 3.000		
Other (including equipment): € 7.000		
Surplus/deficit		+16.000

* 3 Agenda Notes @ 1000, 3 Minutes @ 2000, 4 languages = 36k words @ €130 = €4680

** Estimated New Secretary General visits to Members